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**Project NG6295
Living in Australia (HILDA)**

**Household Form
Draft 16 date 13/8/01**

Date completed HF
(dd/mm/yy)

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Area number Dwg ID Hhold #

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Total number of hholds in dwelling

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INTERVIEWER NOTE: All work conducted by ACNielsen is confidential. Under the Code of Professional Behaviour of the Market Research Society of Australia you cannot disclose any information about respondents to any third party.

	Visits & phone calls	#	Visit (V) or ph (T)	Day	Date	Time in	Time out	Total time (mins)	Outcome of call	# SCQ's picked up	Comments
Initial Fieldwork Contacts (IF)		1									
		2									
		3									
		4									
		5									
		6									
		7									
		8									
		9									
		10									
		11									
		12									
Follow-up Contacts (FU)		1									
		2									
		3									
		4									

Final status: interviewer administered q'aies	IF	FU	FIN
Full response from all members aged 15+ in h'hld.....	02	32	62
Part response / part non-response:			
Part refusal	03	33	63
Part non-contact	04	34	64
Some interviews-contact made with all non-respondents	05	35	65
Part away for workload period	06	36	66
Part language problems (specify).....	07	37	67
Part incapable/death/illness etc	08	38	68
Full non-response:			
Full refusal	09	39	69
Full non-contact	10	40	70
No interviews - Contact made and all calls made	11	41	71
All residents away for workload period	12	42	72
Full language problems (specify)	13	43	73
Full incapable/death/illness etc	14	44	74
Refusal via 1800 number/email.....	15	45	75
Terminate (no PQs completed)	16	46	76
Sample loss:			
Dwelling vacant for workload period.....	17	47	77
Non-private dwelling – place of business	18	48	78
Used for temporary accommodation only.....	19	49	79
Institution with no private h'hld usually resident	20	50	80
Not a main residence (eg Holiday home)	21	51	81
All people in household out of scope.....	22	52	82
Derelict dwelling / demolished / to be demolished	23	53	83
Dwelling under construction / unlivable renovations	24	54	84
Listing error.....	25	55	85

Non-finalised Outcome of call codes (record in visits grid for each visit)

- NC: no contact made
- CN: contact made, no interview - appointment NOT made
- CA: contact made, no interview - appointment made
- C1: contact made, and interviews with some household members completed
- C2: contact made, and interviews with all household members completed.
- SC: call to pick up self-completion only (record number picked up)

Appointments made

	Day	Date	Time	Reason
1				
2				
3				
4				
5				

Interviewer Name: _____

Interviewer ID: _____

7	8	9	10	11
Looking at SHOWCARD HF7, does anyone here have any long-term health condition, disability or impairment such as these?	Only to be asked in respect of persons aged 15 years and over on 30 June 2001		Individual interview outcome	Self completion outcome <i>Picked up.....1</i> <i>Refused.....2</i> <i>To be sent.....3</i> <i>Not given.....4</i>
	Looking at SHOWCARD HF8, which of the following categories best describes ...'s living circumstances? Legally married and living with spouse..... 1 Living with someone in a relationship but not legally married to them.....2 Not presently living with someone in a relationship, and: separated3 divorced.....4 widowed.....5 never legally married.....6 legally married (<i>query</i>)7	Looking at SHOWCARD HF9, what is ...'s current employment status? Employed - usually works 35+ hrs per week1 Employed - usually works less than 35 hpw2 Not employed, but is looking for work3 Neither employed nor looking for work: retired.....4 home duties.....5 non-working student.....6 other7	Individual interview completed01 Interviewed by telephone02 Less than 15 years at 30 June 200103 Out of scope (*see below).....04 Unable to interview: age/infirmary.....05 language problem.....06 at boarding school/university.....07 away for workload period08 →10a home, but unable to contact09 other reason (specify).....10 Refusal, because: too invasive11 too busy12 other reason13 Refusal via 1800 number/email14 Terminate15	

ID	yes	no	Enter code	Enter code	Q10	Q11	Q10 FU	Q11 FU
01	1	2						
02	1	2						
03	1	2						
04	1	2						
05	1	2						
06	1	2						
07	1	2						
08	1	2						
09	1	2						
10	1	2						
11	1	2						
12	1	2						

10a If away for workload period, ask if they are likely to be home in Nov or early Dec. IF NO, tick box and record contact details and best times to contact in table below.

* 'Out of Scope' - Living in another private dwelling 50% or more of the time
 - Diplomatic personnel of overseas governments
 - Overseas residents living in Australia for less than 12 months

Additional contact details – for 'in-scope' people who are to be interviewed elsewhere

Comments

ID	First Name	ID	First Name	ID	First Name	ID	Comment
Address			Address				
Phone No. ()			Phone No. ()				
Mobile: Email:			Mobile: Email:				
Reason away			Reason away				
If aged 15-17 years - Permission obtained to interview 15-17 year olds from person (ID)____ _							

RECORD QUESTIONS 1-4 BELOW FOR EVERY HOUSEHOLD FORM

1 Record type of dwelling

- Separate house..... 01
- Semi-detached house / row or terrace house/ townhouse etc, with one storey..... 02
- Semi-detached house / row or terrace house / townhouse, with two or more storeys..... 03
- Flat / unit / apartment
- In a one-storey block..... 04
- In a two-storey block..... 05
- In a three-storey block..... 06
- In a four to nine storey block..... 07
- In a 10 or more storey block..... 08
- Attached to a house..... 09
- Caravan / Tent / Cabin / Houseboat..... 10
- House or flat attached to shop, office, etc..... 11
- Other (please specify)..... 12

2 Record external condition of dwelling

- Very good / excellent..... 1
- Good..... 2
- Average..... 3
- Poor..... 4
- Very poor / almost derelict..... 5

3 Are any of the following evident at this address? MULTIPLE RESPONSE

- Locked gate (no intercom access)..... 01
- Locked door/gate (with intercom access)..... 02
- Security guard/doorman/on-site manager-gatekeeper..... 03
- Security door..... 04
- No trespassing sign..... 05
- Beware of dog sign..... 06
- Evidence of a dangerous dog (i.e. witnessing it)..... 07
- No junk mail/no hawkers sign..... 08
- Neighbourhood watch sign..... 09
- Bars on windows..... 10
- None of the above..... 97

4 How many high rise (more than 4 stories) blocks of flats are visible from where you are standing?

- A lot – more than 50% of structures..... 1
- A fair bit – more than 20% of structures..... 2
- One or two such structures..... 3
- None at all..... 4

A. Non-response / out of scope report: If codes 3-22 (IF) or 33-52 (FU) used in the response report, provide complete details below. No further info needed for codes 23-25 (IF) and 53-55 (FU).

In the case of refusals, make these comments *in addition* to the responses you give below.

In the case of out-of-scopes, include what evidence you made your decision on (eg asked neighbour on RHS, etc).

<u>Initial (IF)</u>	<u>Follow-up (FU)</u>
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

Refusal questions (complete report above, and then answer):

B. What was the main reason for refusal?

	<u>IF</u>	<u>FU</u>
Too busy..... 1.....	1	1
Not interested/waste of time..... 2.....	2	2
Questions too personal/too intrusive .. 3.....	3	3
Don't trust surveys/Government..... 4.....	4	4
Never do surveys..... 5.....	5	5
Too old..... 6.....	6	6
Other (specify)..... 8.....	8	8
.....		
.....		
.....		

C. (Full h'hd refusals only) What was the sex and approx age of the person who did the refusing?

<u>Initial</u>	<u>Follow-up</u>
Male..... 1	Male..... 1
Female..... 2	Female..... 2
.....
15-24..... 1	15-24..... 1
25-44..... 2	25-44..... 2
45-64..... 3	45-64..... 3
65 plus..... 4	65 plus..... 4

D. What degree of interaction did you have with the person doing the refusing?

	<u>IF</u>	<u>FU</u>
None - refused calling card..... 1.....	1	1
Very little – they cut me short, said no thanks..... 2.....	2	2
Some – got to say I was doing an important government survey..... 3.....	3	3
A fair bit – got to show them the PAL or brochure, and spend a bit of time trying to talk them around..... 4.....	4	4

Interviewer error – returned to field (tick)

Interviewer generated suspensions (tally)

Date validated