



HILDA

# LIVING IN AUSTRALIA

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Research

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<b>HOUSEHOLD FORM (HF) W11 TOP UP</b>			<b>IN-CONFIDENCE</b>				Household ID							
			<b>IS</b>		<b>FS</b>		Address							
Date completed							Suburb							
Office to Code: Is Hhold Structure Date Set? <b>Yes / No</b> If yes, is it <b>IS</b> or <b>FS</b> ?							State							
<b>Address Status</b> (circle appropriate code) Address corrections required ..... 1 →							<b>Write new corrections or new details for street address</b>							
							No. and Street							
							Suburb/town							
							State							
							Postcode							

**INTERVIEWER NOTE:** All work conducted by Roy Morgan Research is confidential. Under the Code of Professional Behaviour of the Market Research Society of Australia you cannot disclose any information about respondents to any third party.

Visits & phone calls	#	Visit (V) or ph (T)	Day	Date	Time in	Time out	Total time (mins)	Outcome of call	# SCQ's picked up	Comments
Initial Fieldwork Contacts (IS)	1									
	2									
	3									
	4									
	5									
	6									
	7									
	8									
	9									
	10									
	11									
	12									
	13									
	14									
Follow-up Fieldwork Contacts (FS)	1									
	2									
	3									
	4									
	5									
	6									

**Non-finalised Outcome of call codes (record in outcome column above)**

- NC: no contact made with a household member
- CN: contact made, no interview - appointment NOT made
- CA: contact made, no interview - appointment made
- C1: contact made, and interviews with some household members completed
- C2: contact made, and interviews with all household members completed
- SC: call to pick up self-completion only (record number picked up)

**Appointments made**

	Day	Date	Time	Reason
1				
2				
3				
4				
5				

**IS Interviewer Name:**

**FS Interviewer Name:**

Interviewer ID:

F2F 1

Phone 2

Interviewer ID:

F2F 1

Phone 2

HF3	HF5	HF6	HF7c	HF7d	HF8
<p>a) What are the names of all the persons who <u>usually</u> live here and who are members of this household? [IT IS ESSENTIAL TO GET SURNAMES]</p> <p>b) I have [read names of all Household members] listed as living in this household. Is there anyone else who usually lives here? For example babies, boarders or someone else who is away at the moment? YES/NO [IF YES, these persons should be included.]</p>	<p><b>Sex</b></p> <p>M...1 F...2</p>	<p><b>What is ...'s date of birth?</b></p> <p>[IT IS ESSENTIAL TO GET DATE OF BIRTH]</p> <p>dd/mm/yyyy</p>	<p><b>Is English the only language ... speaks in this home?</b></p> <p>Yes...1 No...2</p>	<p><i>IF NO to 7c</i></p> <p><b>How well would you say ... speaks English?</b></p> <p>Read out: Very well?...1 Well? .....2 Not well? ....3 Not at all? ...4</p> <p><i>If person aged less than 5, enter N/A</i></p>	<p><b>Household membership</b> at Household Structure Date</p> <p>Read out: Resident...1 → HF16 Absent for workload...2 → HF9</p>

PID	First name	Last name	Sex	Date of birth	English only	English fluency
01						
02						
03						
04						
05						
06						
07						
08						
09						
10						
11						
12						

**WHEN/HOW TO CONTACT HOUSEHOLD MEMBERS CURRENTLY AWAY**

**IS FS**

**HF9 Are any hhold members ABSENT FOR WORKLOAD PERIOD (H19=17)?** Yes... 1... **1** → complete contact details below  
No... 2... **2** → HF25

PID(s):	First Name(s):	Expected return date:	Should we try to interview them:	CHECK: Is person aged 15-17?
___	.....	___ / ___ / ___	While they're away? .....1 When they return?.....2	Yes...1 → Permission from ID ___ ___ No.....2
	<b>Address:</b> ..... ..... .....		Ph (h) ..... Ph (w) ..... Ph (m) ..... Email: .....	<b>Comments:</b>
<b>Reason away:</b>				

	HF15	HF16	HF17	HF19	HF20
	First name	Employment status	Health	PQ response status	SCQ outcome
	Carry over the first name of household members from HF3 to the same person number below	<p>Only to be asked for those persons aged 15 years and over i.e. born on or before 30<sup>th</sup> June 1996)</p> <p>Looking at SHOWCARD HF16, what is ...'s current employment status?</p> <p>Employed - usually works 35+ hrs per week.....1</p> <p>Employed - usually works less than 35 hours per week .....2</p> <p>Not employed, but is looking for work .....3</p> <p>Neither employed nor looking for work:</p> <p>Retired.....4</p> <p>Home duties .....5</p> <p>Non-working student .....6</p> <p>Other .....7</p>	<p>Looking at SHOWCARD HF17, does anyone here have any long-term health condition, disability or impairment such as these?</p> <p>Yes....1</p> <p>No.....2</p>	<p>Interview in person .....01</p> <p>Interview by phone .....02</p> <p><u>Ineligible to interview</u></p> <p>Born after 30<sup>th</sup> June 1996 (&lt;15) .....03</p> <p>Overseas for more than 6 months .....04</p> <p>In prison for more than 6 months .....05</p> <p><u>Refusal</u></p> <p>Too busy .....07</p> <p>Too invasive .....08</p> <p>Other reason .....09</p> <p>Refusal via 1800 number .....10</p> <p>Interview terminated .....11</p> <p><u>Other non-interview</u></p> <p>Deceased .....12</p> <p>Language problem (specify) .....14</p> <p>Incapable/illness/infirmity .....15</p> <p>Home but unable to contact .....16</p> <p>Away for workload (complete HF9) .....17</p> <p>Other unable to contact (only if HF30=11/41) .....18</p> <p>Contact made and all calls made (only if HF30=12/42).....19</p>	<p>Code HF20 if HF19=01 or 02</p> <p>Picked up.... 1</p> <p>To be sent ...2</p> <p>Refused ..... 3</p> <p>Not given ..... 4</p> <p>Otherwise: skip HF20</p> <p>If HF20=4, Specify reason</p>

PID	First name	Employment status	Health	IS	FS	IS	FS
01							
02							
03							
04							
05							
06							
07							
08							
09							
10							
11							
12							

**HF18 How are the different members of the household related to each other?** (Copy the first name of the HLD member from HF3 in the same order to Row A and Column B below.) To check or confirm answers on grid say: "[B] is [A's] [relation code]"

01 Married partner (incl same sex ptrns)	<p><b>B</b> ↓</p> <p>Name eg. John's</p> <p>PID</p>	<p><b>A's</b> →</p> <p>A: Reference Person</p> <p>eg B is A's....</p>										
02 De facto partner (incl same sex ptrns)		01	02	03	04	05	06	07	08	09	10	11
03 Ex partner		01										
04 Own child (incl adopted child)		02										
05 Step child (not adopted child)		03										
06 Foster child		04										
07 Own parent		05										
08 Step parent		06										
09 Foster parent		07										
10 Parent in-law (incl step/adopted/foster)		08										
11 Son-in-law/daughter-in-law		09										
12 Grandchild (incl step/adopted/foster)		10										
13 Grandparent (incl step/adopted/foster)		11										
14 Brother or sister – both parents same		12										
15 Brother or sister – step or half												
16 Adopted brother or sister												
17 Foster brother or sister												
18 Other relative – specify												
19 Unrelated												

**TELL US ABOUT THIS HOUSEHOLD: Complete for all HFs**

**HF25 Record anything which will help us reapproach the household either by phone or face-to-face.**  
**For non-responding households or part responding households ALSO provide details of non-response. Please date all comments.**

**Initial Stage** .....

.....

.....

.....

.....

.....

**Follow-up Stage** .....

.....

.....

.....

**HF26a For future approaches to this household, which of the following do you think would be most successful?**

**Again  
this  
wave    Next  
          wave**

*Answer for all households*

- Standard call pattern: Approach face to face first. After 2-3 face to face visits, it is ok for face to face interviewer to phone this household..... 1..... 1→HF27
- Face to face interviewer should phone this household first, before face to face contact is attempted (reason required at HF26b).....2..... 2→HF26b
- All approaches to this household should be face to face (reason required at HF26c) .....3..... 3→HF26c
- This household should not be re-issued (specify reason) \_\_\_\_\_ 4..... 4→HF27
- \_\_\_\_\_
- This household should be issued to phone only (specify reason) \_\_\_\_\_ 5..... 5→HF27

**HF26b Why should a face to face interviewer phone this household first?**

- HH member specifically requested that HH should be phoned first before interviewer attempts face to face contact ..... 1→HF27
- HH difficult to contact face to face, best to call first for an appointment ..... 2→HF27
- Other (specify reason) \_\_\_\_\_ 3→HF27
- \_\_\_\_\_

**HF26c Why should all approaches to this household be face to face if possible?**

- HH likely to refuse if called ..... 1→HF27
- HH member/s has difficulty using or answering the phone as incapable or language problem ..... 2→HF27
- Other (specify reason) \_\_\_\_\_ 3→HF27
- \_\_\_\_\_

**HF27 What was the main reason for refusal?**

	<b>IS</b>		<b>FS</b>
Too busy .....	1.....		1→ HF41
Not interested / waste of time .....	2.....		2→ HF41
Questions too personal / too intrusive .....	3.....		3→ HF41
Don't trust surveys / Government .....	4.....		4→ HF41
Never do surveys .....	5.....		5→ HF41
Other (specify) .....	8.....		8→ HF41
No refusals in household .....	7.....		7→ HF41

**MOVED AND DECEASED HOUSEHOLD MEMBERS**

	IS		FS	
	Yes	No	Yes	No
<b>HF29.1</b> <b>Has anyone in the household on household structure date now moved?</b>				
a) Any unknown or non-local movers?	1	2	1	2
b) IF YES – Date you phoned the information through to the 1800 number?	___ / ___ / ___		___ / ___ / ___	
<b>HF29.2</b> <b>Is anyone in the household on household structure date now deceased?</b>				
a) PART/FULL NON-RESPONSE HHOLDS: Is anyone in the household deceased?	1	2	1	2
b) IF YES – Date you phoned the information through to the 1800 number?	___ / ___ / ___		___ / ___ / ___	

**FINALISING THE HF**

<p><b>HF30 Response status</b> (Have you completed HF29.1 - 29.3?)</p> <table border="0"> <thead> <tr> <th></th> <th align="center">IS</th> <th align="center">FS</th> </tr> </thead> <tbody> <tr> <td><b>Full response</b></td> <td></td> <td></td> </tr> <tr> <td>Every eligible member of the current household interviewed.....</td> <td align="center">02</td> <td align="center">32</td> </tr> <tr> <td><b>Part response / part non-response</b></td> <td></td> <td></td> </tr> <tr> <td>Some members aged 15 plus interviewed and other(s): (ONE ONLY - HIERARCHY)</td> <td></td> <td></td> </tr> <tr> <td>Refused .....</td> <td align="center">03</td> <td align="center">33</td> </tr> <tr> <td>Non-contact .....</td> <td align="center">04</td> <td align="center">34</td> </tr> <tr> <td>Contact made with all non-respondents .....</td> <td align="center">05</td> <td align="center">35</td> </tr> <tr> <td>Away for workload period .....</td> <td align="center">06</td> <td align="center">36</td> </tr> <tr> <td>Language problem .....</td> <td align="center">07</td> <td align="center">37</td> </tr> <tr> <td>Incapable/death/illness .....</td> <td align="center">08</td> <td align="center">38</td> </tr> <tr> <td><b>Full (Household) Non Response</b></td> <td></td> <td></td> </tr> <tr> <td>Full refusal .....</td> <td align="center">09</td> <td align="center">39</td> </tr> <tr> <td>No contact with household member .....</td> <td align="center">11</td> <td align="center">41</td> </tr> <tr> <td>Contact made and all calls made .....</td> <td align="center">12</td> <td align="center">42</td> </tr> <tr> <td>All residents away for workload period .....</td> <td align="center">13</td> <td align="center">43</td> </tr> <tr> <td>Household does not speak English (specify language) .....</td> <td align="center">14</td> <td align="center">44</td> </tr> <tr> <td>Household incapable/illness .....</td> <td align="center">15</td> <td align="center">45</td> </tr> <tr> <td>Refusal via 1800 number .....</td> <td align="center">16</td> <td align="center">46</td> </tr> <tr> <td>Terminate (no PQ's were completed) .....</td> <td align="center">17</td> <td align="center">47</td> </tr> <tr> <td><b>Sample loss (Out of Scope)</b></td> <td></td> <td></td> </tr> <tr> <td>All people in household out of scope .....</td> <td align="center">110</td> <td align="center">140 → HF44</td> </tr> <tr> <td>Dwelling vacant for workload period .....</td> <td align="center">111</td> <td align="center">141 → HF44</td> </tr> <tr> <td>Non-private dwelling – place of business .....</td> <td align="center">112</td> <td align="center">142 → HF44</td> </tr> <tr> <td>Used for temporary accommodation only .....</td> <td align="center">113</td> <td align="center">143 → HF44</td> </tr> <tr> <td>Not a main residence (holiday house) .....</td> <td align="center">114</td> <td align="center">144 → HF44</td> </tr> <tr> <td>Institution with no private hhold usually resident .....</td> <td align="center">115</td> <td align="center">145 → HF44</td> </tr> <tr> <td>Derelict dwelling/demolished/to be demolished.. ..</td> <td align="center">116</td> <td align="center">146 → HF44</td> </tr> <tr> <td>Dwelling under construction/unliveable renovations .....</td> <td align="center">117</td> <td align="center">147 → HF44</td> </tr> <tr> <td>Listing error .....</td> <td align="center">118</td> <td align="center">148 → HF44</td> </tr> </tbody> </table>		IS	FS	<b>Full response</b>			Every eligible member of the current household interviewed.....	02	32	<b>Part response / part non-response</b>			Some members aged 15 plus interviewed and other(s): (ONE ONLY - 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**OFFICE USE ONLY**

<b>Field generated suspensions (tally &amp; total)</b>					<b>Returned to field (date)</b>		
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**THIS PAGE FOR OFFICE USE ONLY**

<b>OFFICE USE ONLY</b>			
A1	Complete for HF30 IS = 03-15 & 17 (Issue FU P2?) F2F ..... 1 Phone ..... 2 Either ..... 3 Do not issue P2 FU ..... 4	} Skip A2-A4	
A2	Issue FU P3? IS = 03-15 & 17 F2F (Met only)..... 1 Phone ..... 2 Either ..... 3 Do not issue P3 FU ..... ..... ..... 4	} Skip A3-A4	
A3	Issue FFU P3? FS = 33-45 & 47 F2F (Met only) ..... 1 Phone ..... 2 Either ..... 3 Do not issue P3 FFU ..... 4	} Skip A4	
A4	Wave 12 F2F ..... 1 Phone ..... 2 Either ..... 3 Do not issue W12 ( <b>must</b> give reason/details) ..... ..... 4		

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**DWELLING INFORMATION: INTERVIEWER OBSERVATIONS**

<b>COMPLETE HF35 to HF40 for all HOUSEHOLDS</b>	<b>NON-RESPONSE/OUT OF SCOPE REPORT</b> <i>To be recorded at each period of fieldwork if HF30 (9 – 28)</i>	
<b>HF35. Record the type of dwelling</b>	<b>HF41. What was the sex and approximate age of the person who did the refusing?</b>	
<u>Non-private dwellings:</u>		
Nursing Homes ..... 01	<b>IS</b>	<b>FS</b>
Others (e.g. boarding house, hostel) ..... 02		
<u>Private dwellings:</u>		
Separate house ..... 03	Female 15 – 24 ..... 01	<b>01</b>
Separate house with attached shop, office, etc ..... 04	Female 25 – 44 ..... 02	<b>02</b>
Semi-detached house / row or terrace house/ townhouse etc:	Female 45 – 64 ..... 03	<b>03</b>
with one storey ..... 05	Female 65 plus ..... 04	<b>04</b>
with 2 or more storeys ..... 06	Female can't say age (specify why) ..... 05	<b>05</b>
attached to a shop, office etc ..... 07	.....	
Flat / unit / apartment:	.....	
in a one-storey block ..... 08	Male 15 – 24 ..... 06	<b>06</b>
in a two-storey block ..... 09	Male 25 – 44 ..... 07	<b>07</b>
in a three-storey block ..... 10	Male 45 – 64 ..... 08	<b>08</b>
in a four to nine-storey block ..... 11	Male 65 plus ..... 09	<b>09</b>
in a 10 or more storey block ..... 12	Male can't say age (specify why) ..... 10	<b>10</b>
attached to a house (e.g. granny flat) ..... 13	.....	
attached to a shop, office etc ..... 14	.....	
Caravan / Tent / Cabin / Houseboat ..... 15	.....	
Other private dwelling ( <i>specify</i> ) ..... 98	.....	
.....	.....	
.....	.....	
<b>HF36. Record the external condition of dwelling</b>	<b>HF42. What degree of interaction did you have with the person doing the refusing?</b>	
Very good / excellent ..... 1	<b>IS</b>	<b>FS</b>
Good ..... 2		
Average ..... 3	None – refused calling card ..... 1	<b>1</b>
Poor ..... 4	Very little – they cut me short, said no thanks ..... 2	<b>2</b>
Very poor / almost derelict ..... 5	Some – got to say I was doing an important government survey ..... 3	<b>3</b>
<b>HF37. Are any of the following evident at this address? MULTRESP</b>	A fair bit – got to show them the PAL or brochure, and spend a bit of time trying to talk them around ..... 4	<b>4</b>
Locked gate (no intercom access) ..... 01	<b>HF43. Add comments about the non-responding household that would help the next interviewer should the household be re-approached</b>	
Locked door/gate (with intercom access) ..... 02	.....	
Security guard/doorman/on-site manager/gatekeeper ..... 03	.....	
Security door ..... 04	.....	
Evidence of a dangerous dog (i.e. witnessing it) ..... 05	.....	
No junk mail/no hawkers sign ..... 06	.....	
Grab rails, ramp access or other obvious modifications for elderly or disabled persons ..... 07	.....	
Bars on windows ..... 08	.....	
Roller shutters ..... 09	.....	
None of the above ..... 97	.....	
<b>HF38. Based on your observation prior to contact, is it likely that this dwelling contains children under 15?</b>	<b>HF44. What evidence did you use to make your decision to code the dwelling as out of scope (e.g. asked the neighbour on the right, etc).</b>	
Very likely ..... 1	.....	
Likely ..... 2	.....	
Unlikely ..... 3	.....	
Very unlikely ..... 4	.....	
Cannot tell from observation ..... 5	.....	
<b>HF39. Does the address have an unkempt / overgrown garden?</b>	.....	
Yes ..... 1	.....	
No ..... 2	.....	
No obvious garden ..... 3	.....	
<b>HF40. What type of road is the dwelling on?</b>	.....	
Not on a main/major road ..... 1	.....	
A main road – single lane ..... 2	.....	
A main road – two or more lanes ..... 3	.....	