

2017 Economic and Social Outlook Conference

Thursday 20 and Friday 21 July 2017

WAYS TO REGISTER

Email: **Scan and email this form to melb-conf@unimelb.edu.au to request an invoice**

Fax: **+61 3 8344 2111**

Mail: **2017 Economic and Social Outlook Conference
Melbourne Institute
Level 5, FBE Bldg, 111 Barry Street
University of Melbourne
VICTORIA 3010**

Group Bookings

Please photocopy registration form for group bookings - individual forms must be completed for each attendee and must be submitted together in order to obtain group discount. **We cannot accept shared registrations.**

Event Details

2017 Economic and Social Outlook Conference
Thursday 20 and 21 July 2017
Grand Hyatt Melbourne
123 Collins Street

Conference Dinner

Thursday 20 July 2017 at ZINC at Federation

General Enquiries

Visit <http://melbourneinstitute.unimelb.edu.au>

Call +61 3 8344 2100

Email melb-conf@unimelb.edu.au

1. PROVIDE YOUR DETAILS

Fill out ALL the sections clearly using a dark pen

What type of booking is this?

- Individual** (please provide your personal contact details)
 Group (three or more individuals from the same organisation)

Are you a Melbourne Institute member?

Yes No

Your contact details

Title:

First Name:

Surname:

Position:

Division/Department:

Organisation/Company:

Mailing address:

State:

Postcode:

Telephone:

Mobile:

Email:

Do you have any special requirements? (e.g. dietary)

Yes No

Details:

2. CHOOSE YOUR REGISTRATION

All listed prices are inclusive of GST and are in Australian Dollars.

Early Bird: discount available if paid by 6 June 2017

Standard: price if paid after 6 June 2017

Group (3+): Discount available for three or more registrations from the same organisation (price per person)

Member: discount available for members of the Melbourne Institute

Academic/Discount: for academics and non-profit organisations

Full Registration: includes both days *and the dinner*

<input type="checkbox"/> Full Registration 20 and 21 July 2017			
Rate	Early Bird	Standard	QTY
Member	<input type="checkbox"/> \$1,130	<input type="checkbox"/> \$1,130	<input type="text"/>
Non-Member/Standard	<input type="checkbox"/> \$1,365	<input type="checkbox"/> \$1,500	<input type="text"/>
Academic/Discount	<input type="checkbox"/> \$890	<input type="checkbox"/> \$940	<input type="text"/>
Group (3+)	<input type="checkbox"/> \$995	<input type="checkbox"/> \$995	<input type="text"/>
Member Group (3+)	<input type="checkbox"/> \$1,010	<input type="checkbox"/> \$1,010	<input type="text"/>

Please let us know if you will be attending the Conference Dinner on Thursday 20 July 2017. The dinner is included in the Full Conference Registration.

I will attend I will not attend

<input type="checkbox"/> Single Day Registration			
Rate	Early Bird	Standard	Qty
Non-Member/Standard	<input type="checkbox"/> \$690	<input type="checkbox"/> \$760	<input type="text"/>
Academic/Discount	<input type="checkbox"/> \$450	<input type="checkbox"/> \$450	<input type="text"/>

Which day will you attend

Thursday 20 July 2017 Friday 21 July 2017

Please let us know if you will be attending the *Conference Dinner* on Thursday 20 July 2017. The dinner is **not included** in the Single Day Registration.

I will attend the dinner:

Standard Rate of \$150

Conference Dinner Guest

I will bring a guest at an additional cost of \$150

Name of guest/s:

Conference Dinner Corporate Table

I would like to book a corporate table at the Conference Dinner at the cost of \$1200

(We will contact you to confirm the attendees prior to the conference for table plan purposes)

Total

If you **DO NOT** wish to have your name and organisation details included in the list of delegates, you **MUST** tick this box

3. MAKE YOUR PAYMENT

This document will be a Tax Invoice for GST upon completion of payment.

ABN: **84 002 705 224**

Method of payment
<input type="checkbox"/> Cheque (payable to "The University of Melbourne")
<input type="checkbox"/> Please send a separate Tax Invoice to (email or postal):
You must include your Company/Organisation ABN for the Tax Invoice:

Individual forms must be completed for each attendee.

Cancellation and Substitution Policy

Delegates who find themselves unable to attend the conference after submitting a registration form are most welcome to nominate a substitute.

All cancellations requests must be made in writing to the Functions Manager at the Melbourne Institute. Cancellations received on or prior to Friday 7 July 2017 will receive a full refund.

Cancellations received from Saturday 8 until Thursday 13 July 2017 will incur a \$100 administration fee.

Cancellations received on or after Friday 14 July 2017 will not receive a refund. However, your registration may be transferred to another name at no cost prior to 4.00pm, Tuesday 18 July 2017. Non-payment does not constitute cancellation.

Due to the security arrangements required for this conference, substitutions must be received by 4.00pm, Tuesday 18 July 2017. Substitutions after this date or on the days of the conference will not be allowed except at the discretion of the Functions Manager.

Privacy

The information collected in the registration form or on the online registration is being collected by the Melbourne Institute. You can contact us on +61 3 8344 2151 or melb-conf@unimelb.edu.au

The information collected is for your registration for this event.

On registering for this conference, relevant details will be incorporated into a delegate list for the benefit of all delegates (name and organisation only), and may be used by us to send out further information about the conference and the Melbourne Institute. Your details will not be sent to any other party.

If you do not provide all the information that is requested in registering for this event, we may not be able to register you. However, should you not wish for your details to be included in the delegate list, please tick the relevant box in the registration form or contact the conference registration desk as soon as possible.

The University has a detailed Privacy Policy and you can access any personal information the University holds about you. You can contact the Privacy Officer about this and with any questions about how the University deals with personal information. See <http://www.unimelb.edu.au/unisec/privacy/index.html> and privacy-officer@unimelb.edu.au